

EATON COUNTY ROAD COMMISSION
JUNE 28, 2016

A regular meeting of the Eaton County Board of Road Commissioners was held at their office in Charlotte, Michigan on June 28, 2016.

Members Present: Commissioners Maxwell, Eldred, Lamoreaux, Tennis

Members Absent: Commissioner Lyons

Chair Maxwell called the meeting to order at 6:00 pm.

Moved by Lamoreaux, second by Eldred, that the agenda be approved as printed. Motion carried.

Engineer-Manager Ballou requested the Board amend the agenda to include consideration of contracts for the 2016 Aggregate Surface Course program.

Moved by Lamoreaux, second by Tennis, that the agenda be amended to include consideration of two contracts for the 2016 Aggregate Surface Course program. Motion carried.

Moved by Lamoreaux, second by Eldred, that the minutes of June 14, 2016 be approved as printed. Motion carried.

There was no public comment.

Moved by Eldred, second by Lamoreaux, that Payroll (VO#68) of 06-15-16 in the amount of \$78,007.57, Accounts Payable (VO#69) of 06-16-16 in the amount of \$110,180.80, Accounts Payable (VO#70) of 06-23-16 in the amount of \$54,565.62, and Payroll (VO#71) of 06-29-16 in the amount of \$87,561.10, for total expenditures of \$330,315.09 be approved. There was discussion.

Roll call vote: Ayes: Maxwell, Eldred, Lamoreaux, Tennis; Nays: None. Motion carried.

Engineer-Manager Ballou and Assistant County Engineer Hannahs presented the final plat for Shadow Glen No. 5, noting that all documentation had been received including a letter of credit and a bituminous paving agreement. He recommended the Board approve the final plat and authorize the chair to sign.

Moved by Tennis, second by Eldred to approve the final plat for Shadow Glen No. 5 and to authorize the chair to sign. Motion carried.

Mr. Ballou and Finance Director Friedlis presented a recommended amendment to the 2015-2016 budget. There was discussion. Mr. Ballou requested the Board allocate an additional \$487,000 for primary road resurfacing.

Moved by Eldred, second by Lamoreaux to adopt the following resolution, specifically including an additional \$487,000 for primary road resurfacing and reallocating \$310,000 of unspent funds from the township match program to the local road millage program:

BE IT RESOLVED, That the 2015-2016 General Appropriations Act be amended as follows:

	2015-2016 PREVIOUSLY AMENDED	2015-2016 AMENDED
REVENUES		
Current Property Taxes	\$ 3,895,643	\$ 3,962,907
Permit Revenue	75,000	75,000
Intergovernmental:		
Federal Sources	1,861,744	1,675,762
Michigan Transportation Funds	8,200,000	8,200,000
Other State Sources	1,410,587	1,414,715
Township Contributions	520,134	210,134
Other Local Sources	15,000	20,000
Interest and Rentals	6,656	10,115
Other Revenue	131,513	133,089
Total Revenue	<u>16,116,277</u>	<u>15,701,722</u>
Other Sources	-	-
Total Revenues and Other Sources	<u><u>\$ 16,116,277</u></u>	<u><u>\$ 15,701,722</u></u>
EXPENDITURES		
Primary Road Fund		
Construction/Capacity Improvements	\$ -	\$ 3,000
Preservation/Structural Improvements	2,240,335	2,448,175
Routine & Preventative Maintenance	3,700,000	3,640,000
Local Road Fund		
Construction/Capacity Improvements	-	-
Preservation/Structural Improvements	5,979,370	5,930,533
Routine & Preventative Maintenance	2,850,000	2,581,011
Equipment Expense	-	-
Administration (net)	850,000	850,000
Maintenance Service for Other Units	100,000	100,000
Capital Outlay (net)	460,000	240,000
Debt Service	533,513	533,513
Drain Assessment	350,000	350,000
Total Expenditures	<u>17,063,218</u>	<u>16,676,232</u>
Amounts Needed for Contingencies	-	-

	Total Expenditures	\$ 17,063,218	\$ 16,676,232
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Net Revenues (Expenditures)		\$ (946,941)	\$ (974,510)
Fund Balance at Beginning of Year		\$ 5,237,434	\$ 5,237,434
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	Fund Balance at End of Year	\$ 4,290,493	\$ 4,262,924
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BE IT FURTHER RESOLVED, That the Engineer-Manager, as Chief Administrative Officer, is hereby charged with general supervision of the execution of the budget adopted by this Board and is authorized to transfer, when necessary, up to 25% from one line to another.

Motion carried.

There was a brief discussion regarding the Employee Classification & Compensation Study report for non-union employees.

Mr. Hannahs reported on the status of road projects. There was discussion.

Mr. Ballou reported on the activities of the road crews. There was discussion.

Mr. Ballou presented contracts with Carr Brothers & Sons, Inc. and Crandell Bros. Trucking Co. for the 2016 Aggregate Surface Course projects. He recommended the Board approve and sign the contracts. There was discussion.

Moved by Lamoreaux, second by Eldred to approve the contracts with Carr Brothers & Sons, Inc. and Crandell Bros. Trucking Co. for the 2016 Aggregate Surface Course program. Motion carried.

Moved by Tennis, second by Eldred to direct staff to confirm with Walton Township via written correspondence that the Road Commission will hire Crandell Bros. Trucking Co. to regravel McDonald Road, from Griffin to its end, with the Township to pay the difference between Crandell Bros. price per cubic yard and that of the low bidder. Motion carried.

Mr. Ballou reported that Delta Township has agreed to a Special Assessment District on a private road and will contract with the Road Commission to provide repair work and a chip seal.

Correspondence regarding the Five Point Highway swamp was reviewed.

There was no public comment.

Chair Maxwell requested feedback from the Board regarding changes to the presentation of budgetary information and the agenda process.

Commissioner Lamoreaux noted that he didn't think any changes were necessary, and any time savings would be minimal.

Commissioner Tennis suggested Chair Maxwell present her suggestions in writing with examples, so the Board may consider them.

There was further discussion.

Chair Maxwell adjourned the meeting at 7:53 pm, without objection.