



March 30, 2016

Dorothy E. Maxwell
Chair

NOTICE TO BIDDERS

Duane A. Eldred
Vice Chair

Sealed proposals will be received by the Board of County Road Commissioners of the County of Eaton, Michigan at 1112 Reynolds Road, Charlotte, MI 48813, until 9:00 A.M., Tuesday, April 12, 2016 at which time and place proposals will be publicly opened and read aloud for furnishing and delivering the following:

Timothy J Lamoreaux
Member

Benjamin S. Lyons
Member

**CULVERTS
GRADER BLADES
LAWN CARE
ROADSIDE MOWING
TYPE I BARRICADES**

Darrell R. Tennis
Member

Blair E. Ballou, P.E.
Engineer-Manager

Specifications, bid blanks, and further information may be obtained at the offices of the undersigned, 1112 Reynolds Road, Charlotte, MI, 48813, Telephone (517) 543-1630 or (877) 883-2866.

Lori N. Friedlis, CPA
Director of Finance

All proposals must be submitted in sealed envelopes bearing the name of the bidder and clearly marked with a notation indicating the service or material for which the bid is submitted.

1112 Reynolds Road
Charlotte, MI 48813

The Board reserves the right to accept or reject any or all bids, to waive irregularities in any proposal, and to make the award in any manner deemed in the best interest of the County of Eaton.

Telephone
517-543-1630
Toll-Free
877-883-2866

**BOARD OF COUNTY ROAD COMMISSIONERS
OF THE COUNTY OF EATON, MICHIGAN**

Fax
517-543-2608

Dorothy E. Maxwell, Chair
Duane A. Eldred, Vice Chair
Timothy L. Lamoreaux, Member
Benjamin S. Lyons, Member
Darrell R. Tennis, Member

Email
ecrc@eatoncountyroad.com

**EATON COUNTY ROAD COMMISSION
CHARLOTTE, MICHIGAN**

SPECIFICATIONS

LAWN CARE SPECIFICATIONS FOR 2016 SEASON

The Board of Eaton County Road Commissioners has advertised for bids to be received at 1112 Reynolds Road, Charlotte, Michigan 48813, until 9:00 a.m. Tuesday, April 12, 2016, for LAWN CARE SERVICE in accordance with the following specifications.

Bid prices shall include the cost for lawn care service at three locations indicated on the bid blank and shall remain firm until January 1, 2017.

SPECIFICATIONS

WEATHER CONSIDERATIONS

It is mutually understood that all of the services provided herein are weather driven and the dates included in these specifications are provided as general guidelines for the successful bidder.

DAMAGES

The successful bidder shall be responsible for any damage to buildings, vehicles, windows or any other asset occurring while performing lawn care duties.

LOCATIONS

Appointments can be made with the Equipment Supervisor to look over each location to be bid by contacting Eaton County Road Commission at (517) 543-1632 ext.215.

MOWING

The successful bidder shall mow and trim around buildings, shrubs, trees, and flowers, side walks shall be clean of grass clippings. Mowing services are on a weekly basis or as needed upon approval of the Eaton County Road Commission Equipment Supervisor. Mowing shall begin approximately April 15, 2016.

ADDITIONAL WORK

Any additional work shall be described and a price agreed upon between the successful bidder and the Eaton County Road Commission Equipment Supervisor before said work is performed.

INSURANCE

The contractor shall furnish proof of insurance of the following types and in the following amounts:

Workers Compensation - as set by state statute
Personal Injury Liability - \$1,000,000
Property Damage and Public Liability - \$1,000,000,
with
Eaton County Road Commission, its employees,
and The Board of Eaton County Road Commissioners
named as additional insured.

BID BLANK

Eaton County Road Commission
1112 Reynolds Road
Charlotte, Michigan 48813

Gentlemen:

We hereby submit the following proposal for lawn care services at the three locations separately for the 2016 season:

CHARLOTTE GARAGE: _____ WEEKLY/EACH OCCURRENCE

VERMONTVILLE GARAGE _____ WEEKLY/EACH OCCURRENCE

DELTA GARAGE _____ WEEKLY/EACH OCCURRENCE

BIDDERS REMARKS OR EXCEPTIONS, IF ANY, ADDITIONAL SHEETS IF NECESSARY

BIDDER _____

BY _____

TITLE _____

ADDRESS _____

TELEPHONE _____ **DATE** _____